

DEKALB COUNTY  
COVID-19 CITIZEN  
RESOURCES VIRTUAL  
TOWN HALL



Public Works  
Roads & Drainage



THURSDAY, JUNE 18TH | 6PM



WELCOME





**ANDREW BAKER**  
Director, Planning & Sustainability



**TIM HARDY**  
Deputy Director, Code Compliance Administration



**TRACY HUTCHINSON**  
Sanitation Division and Beautification Unit



**ALLEN MITCHELL**  
Director, Community Development



**DAMON SCOTT**  
Director, Human Services



**REGINALD WELLS**  
Director, Watershed Management



**ZACH WILLIAMS**  
Chief Operating Officer, DeKalb County





**DEBRA DEBERRY**  
Clerk of Superior Court



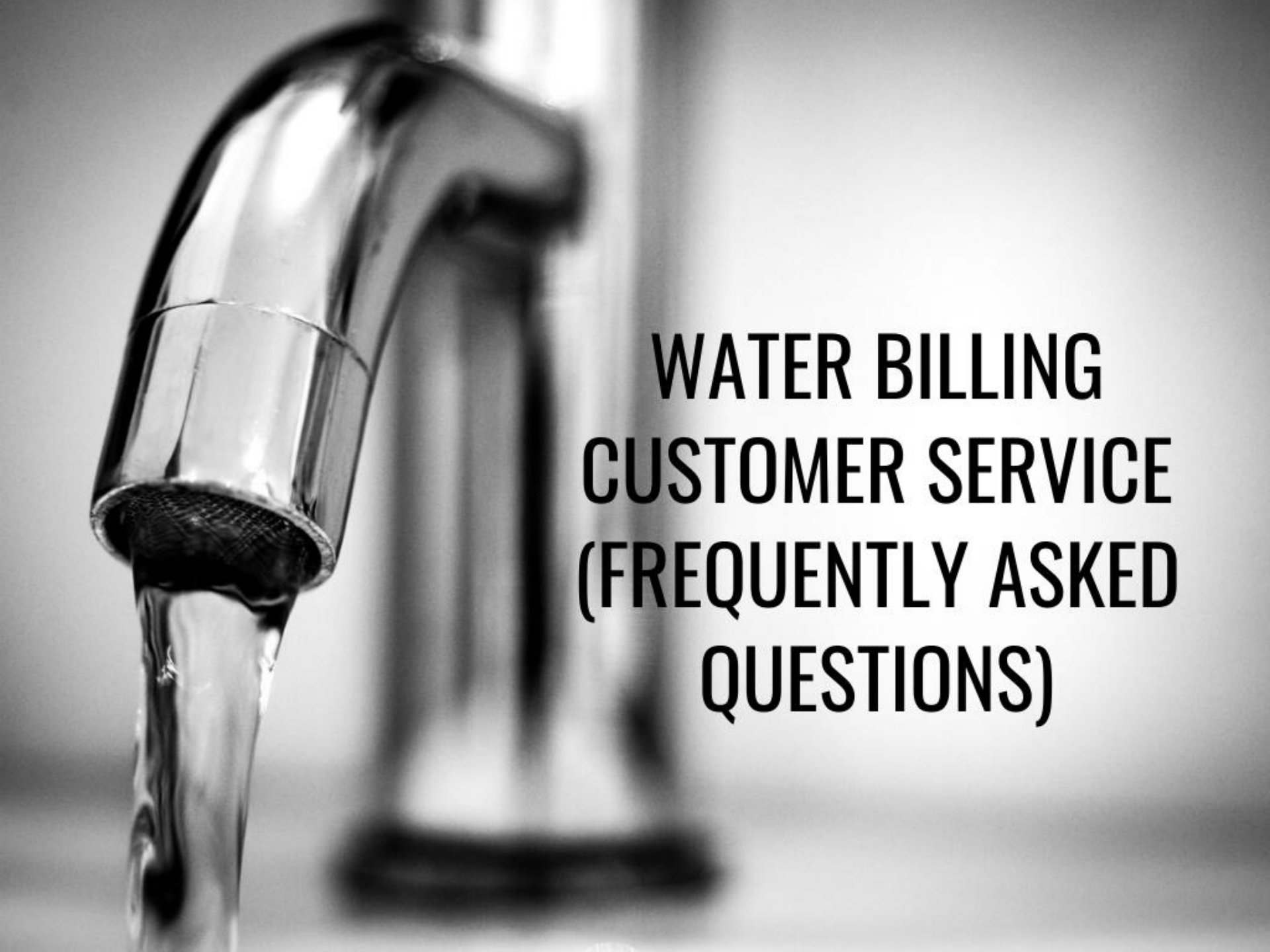
**REGINALD WELLS**  
Director, Watershed Management

**24 HOUR CUSTOMER SERVICE FOR WATER  
AND SEWER SYSTEM EMERGENCIES:**



**Phone Number:  
(770) 270-6243**

**Email Address:  
[dekalbwaterops@dekalbcountyga.gov](mailto:dekalbwaterops@dekalbcountyga.gov)**



**WATER BILLING  
CUSTOMER SERVICE  
(FREQUENTLY ASKED  
QUESTIONS)**

**Q: What are the hours of operations for Customer Service?**

**A: Monday – Friday**

- **Call Center: 7:00 a.m. – 7:00 p.m.**
- **Lobby Hours: 8:00 a.m. – 5:00 p.m.**  
**(Due to COVID-19, lobby service is currently unavailable)**

**Q: How do I apply for new service?**

**A: New Service can be set-up by Email at [newwaterservice@dekalbcountyga.gov](mailto:newwaterservice@dekalbcountyga.gov), by phone at 404-378-4475 or in-person at 774 Jordan Lane, Suite 200, Decatur, GA 30033.**

**Q: I would like to establish new service; how long will it take to get the water turned on?**

**A: New Service may take up to 5 business days. However due to COVID-19, we are prioritizing all New service applications and will turn the water on as soon as possible.**

**Q: How can I make a payment on my Water/Sewer account?**

**A: You can pay by phone 24 hours a day / 7 days a week by calling 404-371-6294 or 1-866-227-8924, online at [www.dekalbcountyga.gov](http://www.dekalbcountyga.gov) or in-person at 774 Jordan Lane Suite 200 Decatur, GA 30033.**



**Q: How can I dispute my high Water/Sewer Bill?**

**A: To dispute your bill, please contact our Customer Assurance Team at 404-371-3000 or Email [customerassurance@dekalbcountyga.gov](mailto:customerassurance@dekalbcountyga.gov)**

**Q: I cannot pay my water bill; will the County disconnect my water?**

**A: The County is still in a disconnection moratorium.**

**Q: Will I receive a late fee for non-payment on my account?**

**A: Assessment of late fees has been suspended through June 30, 2020**

**Q: How do I fill my pool?**

**A: Information can be found on our watershed website at:**

**<https://www.dekalbcountyga.gov/watershed-management/filling-pool>**

**Q:** I recently had a leak repaired on my property, how can I get a credit on my account?

**A:** Please contact Customer Service to have your account reviewed for a possible leak adjustment.



**TRACY HUTCHINSON**  
Sanitation Division and Beautification Unit

# COVID-19 Citizen Resources Virtual Town Hall

## Sanitation Division Presentation

### COVID-19 Operational Update

- Mission – maintain a culture of service excellence
- No change in garbage, recycling or yard trimmings collection streams
- Recommendations to residents - containerize garbage; sanitize garbage and recycling roll carts, and yard trimmings containers

### Virtual Customer Service Assistance

- Customer Care call center – 404.294.2900
- Email – sanitation@dekalbcountyga.gov
- USPS mail – 3720 Leroy Scott Drive, Decatur GA 30032
- Online service request platforms – bulky item collections; special collections; roll cart requests; online payments; (more to come)

### Website

- Comprehensive homepage – *How can the Sanitation Division help you?*

### Bulky Item & Special Collection Requests

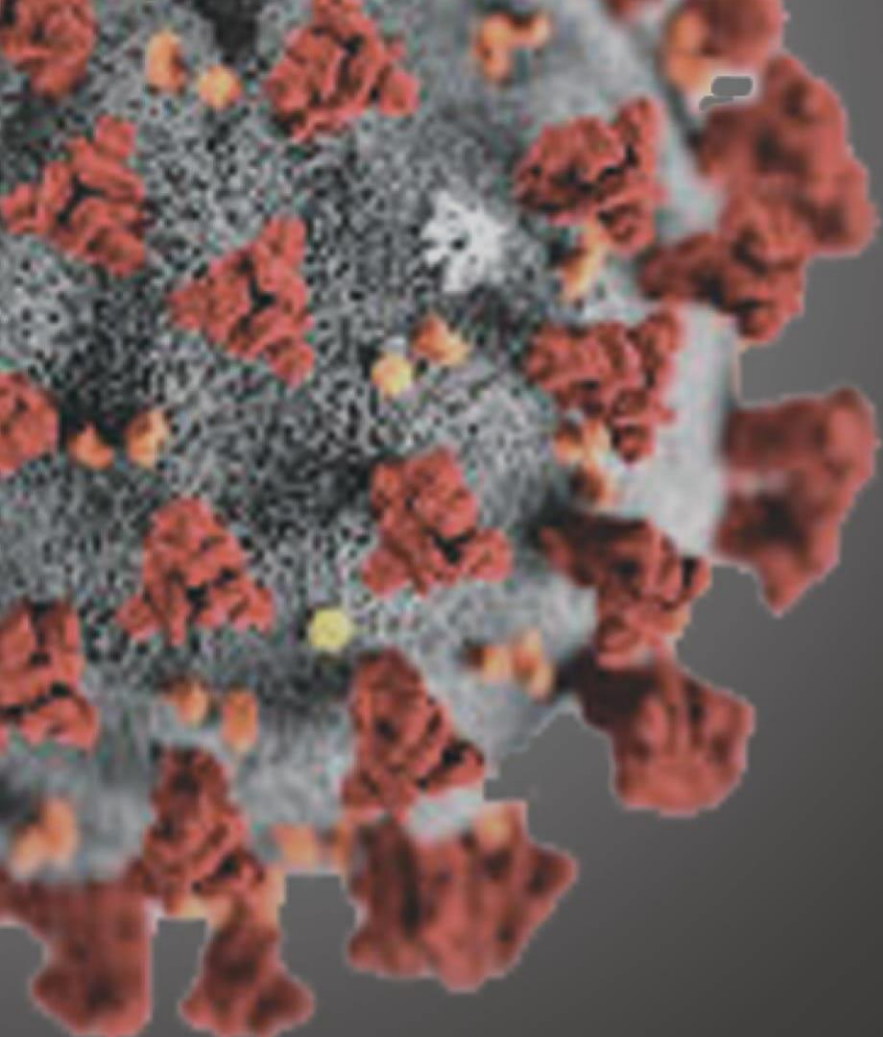
- Online requests – completed once items have been placed at the curb
- Telephone requests – Customer Care call center at 404-294-2900





**DAMON SCOTT**  
Director, Human Services





DeKalb County  
GEORGIA



Human Services

DEKALB COUNTY GOVERNMENT

RESPONSE TO

COVID-19

*AVAILABLE RESOURCES*

**DAMON SCOTT, DIRECTOR**  
DEKALB COUNTY HUMAN SERVICES DEPARTMENT

# PLANNED OUTREACH

- Developed and published **Special Edition COVID-19 Newsletter**
- Created and distributed **Coronavirus (COVID-19) Senior Life Resource Guide**
- Created and published **Coronavirus (COVID-19) Parents & Youth Resource Guide**
- Human Services outreach efforts extend to an estimated **10,000+** individuals and organizations in DeKalb County
- Conducting outreach to nonprofits, healthcare and senior housing partners to ensure they have information about our services.
- Office of Partnerships and External Affairs is available for new initiatives and pilot discussions.



**BUILDING EXCELLENCE INDEKALB**  
**CORONAVIRUS (COVID-19) AND Senior LIFE**

of the DeKalb County Human Services Department is to support the development of safe neighborhoods and communities for the citizens of DeKalb. This resource has been created during the COVID-19 Pandemic and is for general informational purposes. This resource does not constitute endorsement, recommendation or favoring by DeKalb does not endorse or support the views expressed by the organizations listed here

\*COVID-19 please visit the County's website at [www.dekalbcountyga.gov](http://www.dekalbcountyga.gov)

**STAY DISTANT | STAY SAFE**

**SOCIAL DISTANCING INCLUDES:**  
Meeting at least six feet away from others  
Not entering group meetings  
Not gathering in team sports  
Not gathering in groups of 10 or more

**4 KEYS TO STAYING SAFE**  
CLEAN YOUR HANDS OFTEN  
AVOID CLOSE CONTACT  
STAY HOME IF YOU'RE SICK  
COVER COUGHS AND SNEEZES

**BUILDING EXCELLENCE INDEKALB**  
**RESOURCE FOR Parents and Youth VIRTUAL LEARNING TOOLS**

Unlimited, 24/7 access makes it easy for students to continue reading and learning at home. Students can read on-line using any internet-enabled device, or read off-line with free mobile apps.

The myON library includes more than 6,400 enhanced digital books, with titles for a wide range of reading levels and in diverse genres, including fiction, nonfiction, and graphic novels.

myON News provides five age-appropriate articles, Monday through Friday, on US and world events, arts and entertainment, sports, science, and technology.

Learn how to get your student until school closures at home. Students return to the classroom students to read and this time.

**BUILDING EXCELLENCE INDEKALB**  
**NEWSLETTER**  
Friday, March 20, 2020

**COVID-19 UPDATES**  
[dekalbcountyga.gov/COVID-19/Response](http://dekalbcountyga.gov/COVID-19/Response)

**DEKALB COUNTY NEWS & UPDATES**

DeKalb to Hold Second COVID-19 Virtual Town Hall  
Thursday, March 19 | 6:30-8:30 PM

DeKalb Implements 'Socially Distant Service Delivery' Strategy

County restricts public access to county facilities

DeKalb Service Status

Activities for Social Distancing

DeKalb County Magistrate Court Suspends Non-Essential Hearings

DeKalb Tax Commissioner's Offices Closed Until Further Notice  
Visit [www.dekalbcountyga.gov](http://www.dekalbcountyga.gov) for more information

**MESSAGE FROM THE Human Service Director**

The DeKalb County Human Services Department has implemented an emergency response plan to deliver critical services during this COVID-19 pandemic. We understand the importance of ensuring that children and families have information and resources and that seniors have access to meals, transportation to medical appointments, in-home personal care, and case management. We are thankful for the support and leadership of CEO Michael Thurmond, the DeKalb Board of Commissioners and the County's Executive Leadership Team during this time of crisis.

Please know that we are following the guidelines presented by the Centers for Disease Control and the Georgia Department of Public Health and we encourage all of our consumers, stakeholders and community partners to do the same. Together, we all will get through this pandemic.

Be Well,  
Damon Scott, Director  
DeKalb Human Services Department

# PROGRAMS for SENIORS



## SENIOR LINK LINE

Do you have questions about services for seniors? Call the DeKalb Senior Link Line at

**770-322-2950**

**Monday - Friday  
8:30AM - 5:00PM**

- Meals are being delivered to seniors' individual homes for all **554 seniors** who attend congregate meal sites
  - Providing meals to **300 eligible homebound seniors** at their homes
  - Providing emergency meals to **228 families and seniors weekly**
  - Continuing to provide **in-home personal care services to 100 seniors a week**
  - Delivered **50,000 meals** through the Office of Aging to seniors and emergencies
- 
- 

PROGRAMS  
for SENIORS

*Continued*

- Conducting senior wellness checks and continuing case management
- Created a virtual environment that offers **more than 50 online classes** at LWSC
- Providing information and assistance through the **Senior Link Line – 770.322.2950**



**SENIOR LINK LINE**

Do you have questions about services for seniors? Call the **DeKalb Senior Link Line** at

**770-322-2950**

Monday - Friday  
8:30AM - 5:00PM

# SENIOR MOBILITY PROGRAMS

- Providing essential transportation to dialysis treatments and medical appointments
- Conducting wellness checks on current transportation consumers and connecting them to additional resources that they may need
- Partnering with our transportation providers to deliver meals to seniors
- Collaborating with MARTA Mobility to facilitate access to Mobility paratransit for seniors who require additional transportation options



# PROGRAMS for YOUTH



## VIRTUAL VILLAGE

[www.dekalboys.org](http://www.dekalboys.org)



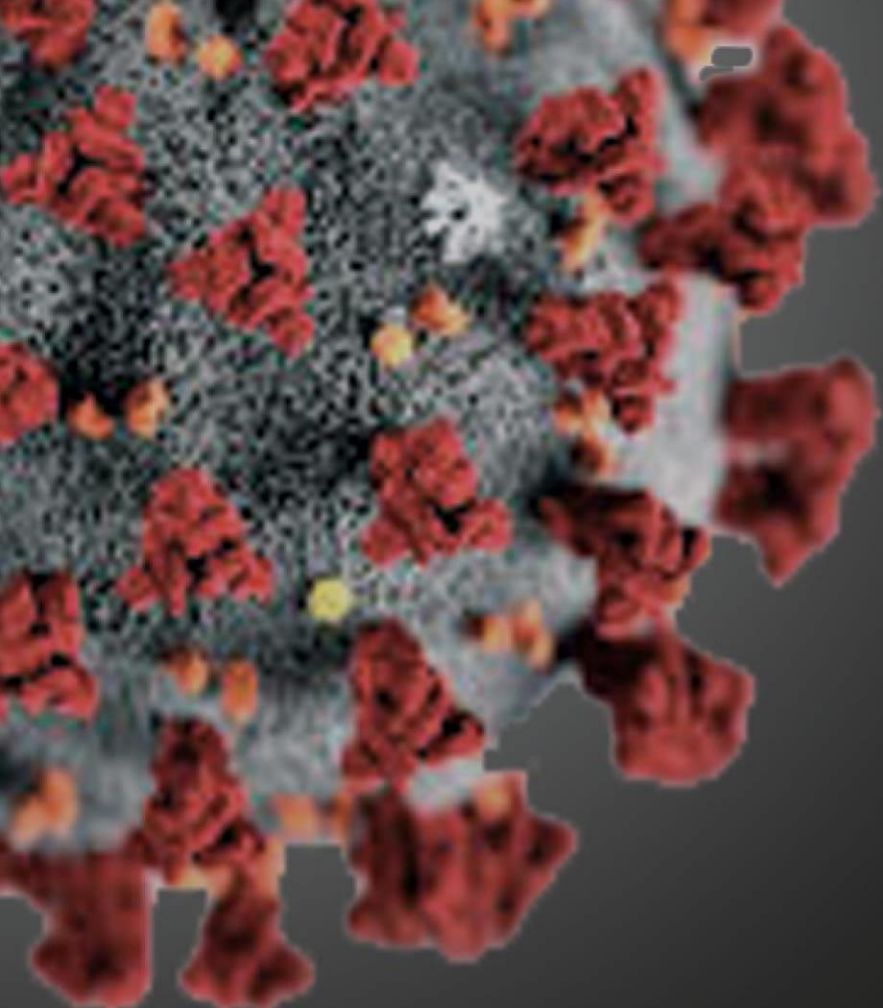
- Coordinated meal distribution for homeless and transitional youth
- Transitioned in person programs to a virtual platform called the OYS Virtual Village  
[www.dekalboys.org](http://www.dekalboys.org)
- Created Coronavirus (COVID-19) Resource Guide for Parents and Youth
- Partnered with mental health program for youth
- Disseminate information on nutrition sites for students (daily free bag lunches)
- Partnership with PowerLearning for technology



# FOOD INSECURITY PARTNERSHIP

- Collaborating with United Way of Greater Atlanta and Gate Gourmet to distribute free meals to food pantries and other non-profits in DeKalb County.
- Facilitated the **distribution of 42,000 meals** in **10 weeks** of the initiative.





HumanServices

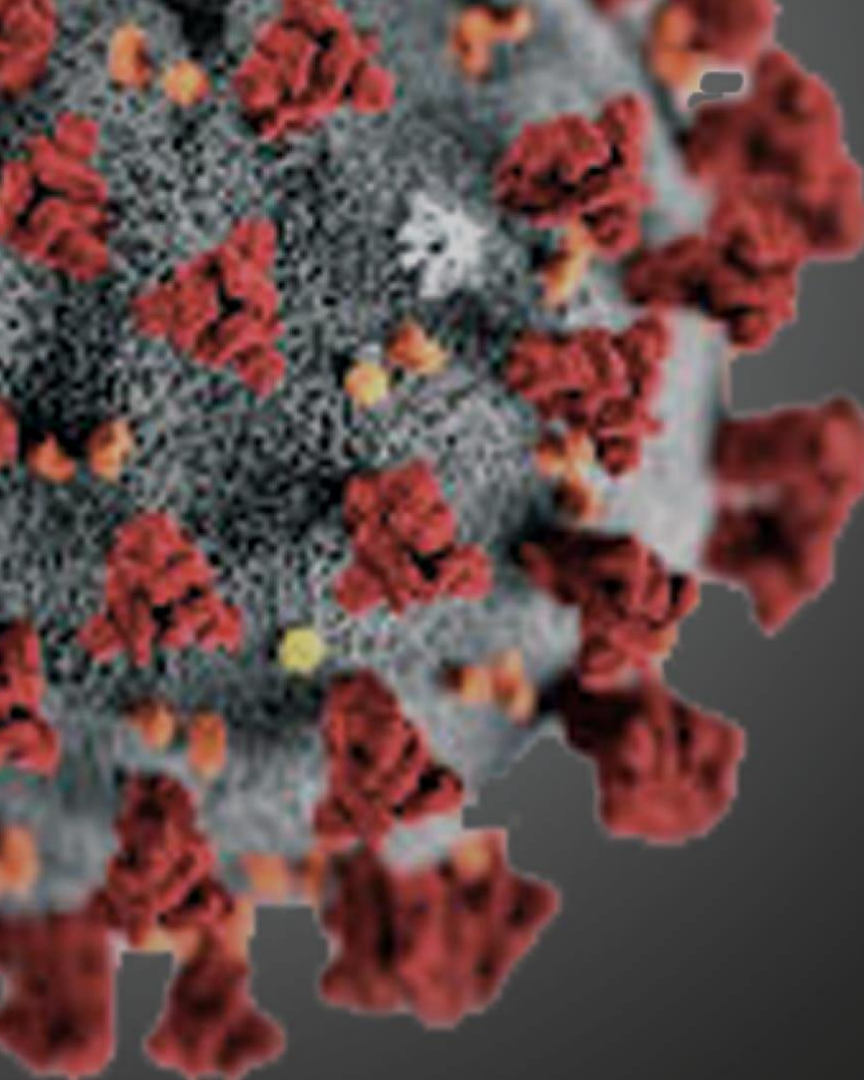
DEKALB COUNTY GOVERNMENT

2020 -2021

# HUMAN SERVICES GRANT PROGRAM GRANT CYCLE

- The Department awards Grants to local non-profits to help expand their services in DeKalb
- Eligible Non-Profits can obtain a grant ranging from \$10,000- \$20,000
- The 2020-2021 Grant Cycle was launched on June 15<sup>th</sup> and applications are due on July 15<sup>th</sup>
- Information about this grant program can be found at [www.humanservices@dekalbcountyga.gov](mailto:www.humanservices@dekalbcountyga.gov)






# STAYING CONNECTED

**HUMAN SERVICES ADMINISTRATION**  
**404.270.1178**

**OFFICE OF AGING | SENIOR LINK LINE**  
**770.322.2950**

**OFFICE OF YOUTH SERVICES**  
**404.687.7195**

**WEBSITE**  
**[www.humanservices@dekalbcountyga.gov](http://www.humanservices@dekalbcountyga.gov)**

 **DCHumanServices**



# Human Services

DEKALB COUNTY GOVERNMENT

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# THANK YOU

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**ANDREW BAKER**  
Director, Planning & Sustainability

# PLANNING & SUSTAINABILITY DEPARTMENT

“*PLANNING DURING A PANDEMIC*”



*Commissioner Cochran-Johnson,  
Super District 7*

**Andrew A. Baker, Planning Director**  
**June 2020**

# **ISSUE**

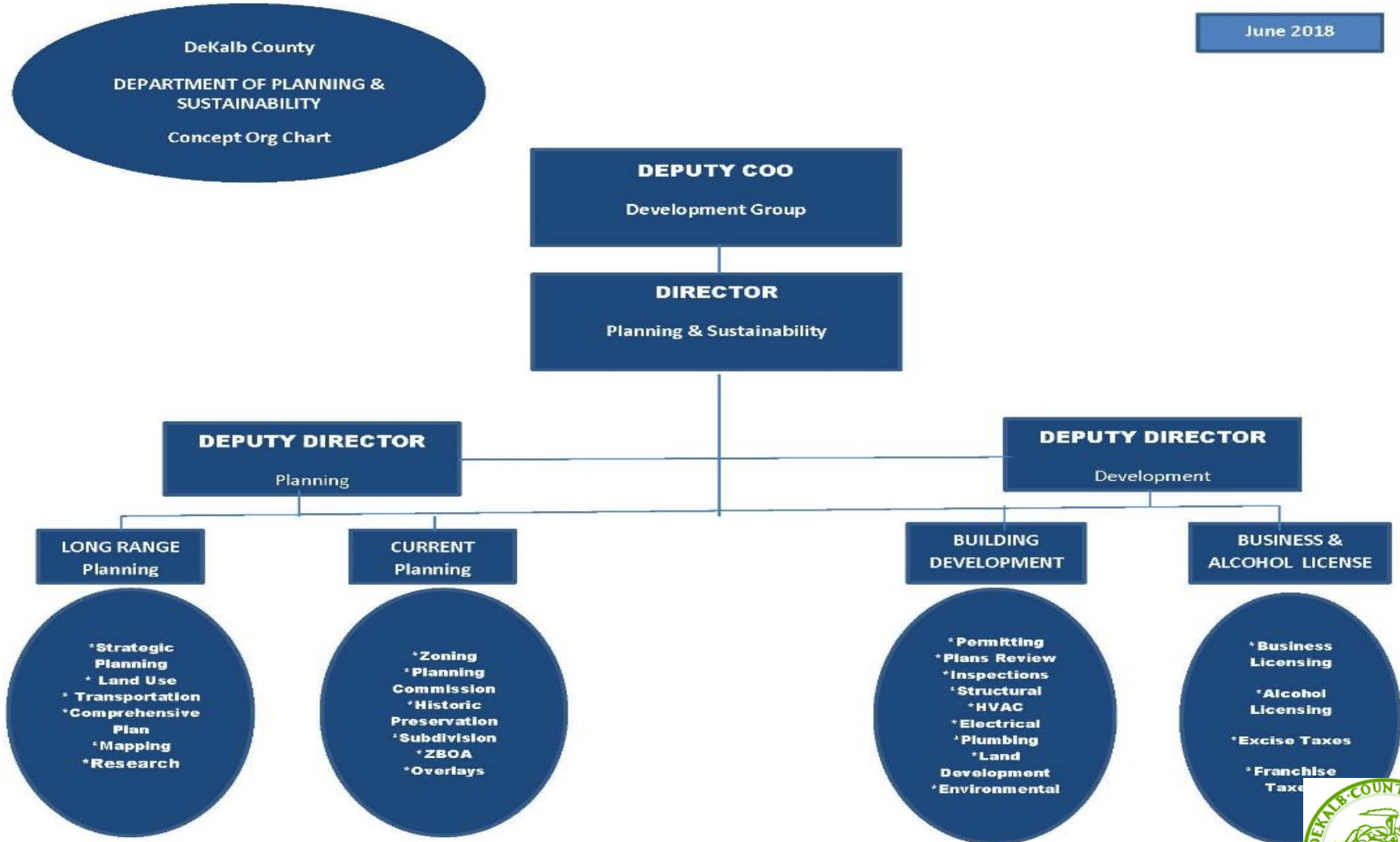
***COVID-19 HAS MADE GOVERNMENTS HAVE  
TO RE-THINK HOW THEY PROVIDE  
GOVERNMENT SERVICES....***

***WHILE THE PHYSICAL OFFICE IS CLOSE, WE  
ARE VIRTUALLY OPEN!!***

***CDC GUIDELINES***

# ORGANIZATIONAL STRUCTURE

June 2018



# WHAT SERVICES ARE PROVIDED BY THE PLANNING DEPARTMENT?

## ▶ *Planning Services*

- ▶ **Long Range Planning Division** adopts a long-term future growth plan (mandated), conduct small area studies, develop revitalization strategies for corridors, and transportation planning.
- ▶ **Current Planning Division** focuses on review of proposed development for consistency with the Long Range Vision. This includes rezoning, special land use permits, Variances, Historic Preservation, and Sketch Plats.
- ▶ **Public Involvement** – meetings/hearings with Community Council, Board of Zoning Appeals, Historic Preservation Commission, Planning Commission, and Board of County Commissioners. **(MAJOR CHALLENGE)**

# WHAT SERVICES ARE PROVIDED BY THE PLANNING DEPARTMENT?

## Development Services

- ▶ All legal work such as additions, decks, plumbing work, electrical work and new construction requires a licensed contractor to pull a permit.
  - ▶ Issue Permits, conduct plan reviews, conduct field inspections, and issue a certificate of occupancy (if construction meets all codes and regulations). **MAJOR CHALLENGE**

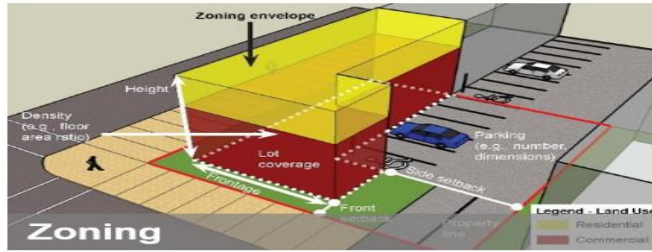
## Business License Services

- ▶ Issuance of licenses (business & alcohol) - All businesses that obtain the majority of their income from DeKalb County must have a license to do business in DeKalb. **MAJOR CHALLENGE**



# UPDATED WEBSITE

- (1) Easy to Follow
- (2) On-line forms
- (3) On-line Scheduling for Inspections,
- (4) Contact Numbers & E-mails



## \*\*\*ANNOUNCEMENTS\*\*\*

I-20 TOD Final Public Open House on December 10, 2019

The 2020 DeKalb County Business License Renewal period commences January 1, 2020 and ends April 15, 2020

The 2020 Alcohol Renewal Season commences October 1, 2019 and ends December 31, 2019

### Department Website Design Update

Project Coordinator: Jaeson Bell

This project involved a complete design and function overhaul of the Department of Planning and Sustainability website. This was a 4-month project that saved the County \$50,000.

# PUBLIC PARTICIPATION – BEFORE COVID-19



Governors order limits the number of people that can gather...which limits our ability to host Community Council, Planning Commission, Board of Zoning Appeals, & HPC

# PUBLIC PARTICIPATION AFTER COVID-19



**All meetings are being conducted via Zoom technology.**

# DIGITAL ZONING CODE & MAP

The screenshot displays the Infor Public Sector v8.4.0 web application interface. The browser address bar shows the URL <https://dekalbga-ips01.cloud.infor.com/IPSPROD/>. The application header includes the Infor logo and the user name JACONLEY (JASON CONLEY). The main navigation menu contains options such as CDR Common, Building Permits, Planning, Project, Code Enforcement, License, Trade License, Use Permits, Customer Service, and Cashiering. The current view is 'All Sites', and a search bar is visible on the right. The map area shows a residential neighborhood with several parcels. Parcel 11 is highlighted in blue and has a tooltip that reads 'Parcel: 18 049 11 024'. Other parcels are labeled with numbers like 12, 13, and 8. The map includes street names like N Decatur Rd, Blackmon Dr, Milscott Dr, and Industrial Way. A scale bar at the bottom left indicates 150 and 300 feet. The Windows taskbar at the bottom shows the system time as 1:54 AM on 6/18/2018.

Citizens can simply put in an address to determine zoning districts and view the zoning code to determine all development standards.

# CUSTOMER LOBBY SET UP FOR CITIZEN CONTACT.



**Development Services Office allowed for customers to pull a number, walk up to the windows, and dialogue with staff.**

# DEVELOPMENT SERVICES AFTER COVID-19



**Boxes placed in lobby for customers to drop on applications and plans.**

# ON LINE PERMITTING

Contact Us



DeKalb County  
GEORGIA

ePermitting

## Welcome to DeKalb County ePermitting

- DeKalb County's ePermitting portal enables contractors, businesses, or homeowners to **submit an application or check the status of building permits, trade permits, sign permits, city service permits, land development permits, business licenses, or planning applications from anywhere in the world.**

Residents can also use the portal to **submit service requests for Code Enforcement violations.**

If you have already submitted a permit application and want to submit your plans electronically, go to <https://dekalb-ga-us.avolvecloud.com/ProjectDox>. For more information about electronic plan review, go to [dekalbcountyga.gov/eplans](http://dekalbcountyga.gov/eplans)

Before submitting your application, make sure to complete all necessary forms at <http://www.dekalbcountyga.gov/planning-and-sustainability/forms>

To learn more about business license, alcohol license, and excise tax requirements, go to <https://www.dekalbcountyga.gov/planning-and-sustainability/business-and-alcohol-license> before submitting your application

For a complete parcel map of DeKalb County, go to <http://maps.dekalbcountyga.gov/parcel/>  
Thanks for your interest in DeKalb County!

## Sign In

User Name:

Password:

Remember me on this computer

Or

[Forgot my password](#)  
[Forgot Password Instructions](#)

**First time here?**  
[Register for an online account](#)

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The Dynamic Portal offers a seamless design that allows **customers** to save time by submitting secure Trade, Building or Sign Permit, Land Development or Planning Application or Business License Application, and Code Violation Complaints via the web.

# VIRTUAL INSPECTIONS AFTER COVID-19



Dekalb County Inspection Division is pleased to announce that its customers may now for a limited period request a virtual inspection for AC change-outs, residential roof inspections, water heaters, window and door replacements, and minor residential inspections.



# PLANNING & SUSTAINABILITY DEPARTMENT

“PLANNING DURING A PANDEMIC”

## QUESTIONS???

**CDC Guidelines fully enforced: Six foot distancing, gloves, face mask, hand sanitizer, eye protection, and limited front line staff.**



**ALLEN MITCHELL**  
Director, Community Development



## COMMUNITY DEVELOPMENT DEPARTMENT

# PROGRAMS AND INITIATIVES

**Allen Mitchell,  
Director**

**18 June 2020**

## DEKALB COUNTY COMMUNITY DEVELOPMENT

- **DeKalb County Small Business Loan Program**

The Capital Revolving Loan Fund program initiative began in 2017. The program lends funds in amounts from \$10,000 up to a maximum of \$35,000 to small businesses in DeKalb County.

- **DeKalb County Micro-Enterprise Training Program**

In 2017, the Community Development Department in partnership with the Urban League of Greater Atlanta, launched a business Start-up Accelerator program. To date 93 persons have completed the program.

- **HUD Section 108 Loans – Economic Development/Housing**

The use of HUD Section 108 Loan Program funds finance the building of large-scale eligible Capital Improvement Projects and Economic Development projects in the County or in municipalities. The mechanism for repayment of these projects are from the DeKalb County's General Fund and/or CDBG, municipalities or business funds.

- **Special Purpose Housing Repair Program**

The Special Purpose Home Repair Program (SPHRP) provides up to \$10,000 for roofing, plumbing, electrical, and HVAC home repair assistance to eligible, elderly (62 years of age and older), and disabled (21 years of age and older) DeKalb County residents. In 2019, repair projects were completed for 32 DeKalb residents.

## DEKALB COUNTY COMMUNITY DEVELOPMENT

- **Demolition and Blight**

Funds have been allocated for demolition of eligible, single-family housing demolition in keeping with the County's blight remediation program. In 2019, there were 65 demolitions by the County and 19 by the homeowners. We have accomplished 6 in 2020.

- **Affordable Housing Initiatives** - Community Development uses HUD's HOME funds to provide loans to assist in the development of affordable housing projects.
  - a. Multi-family Housing – Three HOME funded Senior Housing properties completed construction and began renting units: **Senior Residences at Mercy Park** (79 units), **Columbia Senior Residences at Decatur East** (92 units), and **Sterling at Candler Village** (170 units).
  - b. Community Housing Development Organizations (CHDO's) – Atlanta Neighborhood Development Partnership (ANDP) and Alliance for DeKalb recently sold 3 acquired and rehabilitated houses to low-income homebuyers.
  - c. Tenant Based Rental Assistance (TBRA) - assists households in attaining appropriate permanent housing. The Department anticipates implementing additional TBRA assistance in response to general community needs and/or needs caused by the COVID-19 pandemic.


## DEKALB COUNTY COMMUNITY DEVELOPMENT

- **Emergency Solutions Grants (ESG) – Homelessness:** Through the ESG Program, we assisted 581 residents and 300 households in DeKalb County in 2019.
  - a. Homeless Prevention & Emergency Shelter – In partnership with DeKalb County Commissioners and several non-profit agencies, the County is able to provide additional housing and homeless prevention services to DeKalb County citizens who would otherwise be sleeping on the streets or evicted from their homes.

To ensure uniform and expedient access to housing and services, the Community Development Department administers a Coordinated Entry and Assessment System (access portal for housing and services for the homeless and at-risk populations). The Department supervises a call center and direct service agents who triage households to determine their needs and eligibility for services and refers the households for full assessment, housing, and/or services appropriately. Call center agents refer households to funded agencies.
  - b. Rapid-Rehousing - One component of this initiative is to identify and assist at-risk households with children, living in DeKalb County motels to relocate them to permanent housing.
  - c. Street Outreach – The County contracts with a non-profit to provide a dedicated person to personally engage, assess, and provide access to emergency shelter and other resources needed in helping those who are living on the streets.
- **DeKalb Continuum of Care (CoC) -** The Community Development Department, in its role as Collaborative Applicant for the DeKalb Continuum of Care, works with agencies to house homeless households and prevent homelessness among households who are at risk of homelessness. To accomplish this task, departmental staff works directly with nonprofit homeless providers, victim service providers, faith-based organizations, governments, businesses, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement to develop and implement strategies to mitigate homelessness in the County.

## DEKALB COUNTY COMMUNITY DEVELOPMENT

**Non-Profit Grants – \$1,063,520** has been allotted in our 2020 Annual Action Plan to provide grant funds to agencies for the categories shown below:

- a. **CoC / Homelessness / Assistance** – 15 agencies (including DeKalb Drug Court Housing program, Salvation Army, Africa's Children Fund, Hosea Feed the Hungry, etc.)
  - b. **Domestic Violence** – 1 agency (Men Stopping Violence)
  - c. **Financial Literacy** – 4 agencies (Catholic Charities of Atlanta, Center for Pan Asian Communities, Literacy Action, and New American Pathways)
  - d. **Fair Housing/Foreclosure Prevention** – 2 agencies (Atlanta Legal Aid and Metro Fair Housing)
  - e. **Youth / Child Development** – 4 agencies (International Rescue Center, Our House Inc., Scottdale Early Learning, Sheltering Arms) and Youth Vouchers Set-Aside.
- 

## DEKALB COUNTY COMMUNITY DEVELOPMENT

- **Capital / Public Facility Construction:**

- a. **Senior Centers** - (North DeKalb, Central DeKalb, South DeKalb, and Lou Walker Senior Centers). District #4 and #7 Senior and Community Center is currently in Permitting, and East DeKalb Senior Center at Bruce Street is ready for groundbreaking/construction.
- b. **Tobie Grant Intergenerational Center** is currently under Construction .
- c. **Fire Stations** #3 and #7.
- d. **South DeKalb Police Precinct.**
- e. **Porter Sanford Performing Arts Center.**
- f. **Numerous Recreation Centers and Parks.**

- **Cooperation Agreements with 9 of 13 DeKalb County Cities**

City governments elect to use DeKalb Community Development as the source of their CDBG and HOME funds from HUD. The County has the final responsibility for selecting activities and annually filing these grant applications with HUD. Currently, nine cities have a cooperation agreement with DeKalb County.

- **DeKalb County Regional Land Bank Authority**

The DeKalb Regional Land Bank was established in 2011, however became defunct after the City of Decatur pulled out. In 2019, the DeKalb Board of Commissioners approved funding in the amount of \$350,000 for the re-establishment of the Land Bank with the City of Lithonia as a participant. We are currently working on establishing a governing Board of Directors.



## DEKALB COUNTY COMMUNITY DEVELOPMENT

### **Capital Improvement Projects (CIP) - Infrastructure / Sidewalks**

The County provides HUD funds to assistance municipalities with projects such as:

- ▶ Chamblee ADA Park Improvements.
- ▶ Glenwood Road Sidewalk Project.
- ▶ City of Clarkston Sidewalk Project.
- ▶ Decatur Christian Towers Parking Lot Renovations.
- ▶ Friends of Disabled Adults and Children (FODAC) Facility Renovations and numerous other projects not listed.

### **Neighborhood Stabilization Program (NSP) Foreclosed / Vacant Homes**

The purpose of this program is to acquire, rehabilitate, and dispose of NSP properties, using a scattered site approach, not to exceed \$3,750,000 for NSP-1 and \$250,000 for NSP-3 totaling \$4,000,000. The DeKalb BOC approved a contract with Synergy Real Estate to execute the requirements of NSP.

**COMMUNITY DEVELOPMENT DEPARTMENT**  
**CONTACT INFORMATION:**

Housing Initiatives - Homelessness – Home Repair Program

• Matthew Richards, Home Repair Manager – [mwrichards@dekalbcountyga.gov](mailto:mwrichards@dekalbcountyga.gov)

Small Business Loan Program & Neighborhood Stabilization

• Barry Williams, Dist. Manager – [bbwilliams@dekalbcountyga.gov](mailto:bbwilliams@dekalbcountyga.gov)

DeKalb Regional Land Bank

• Braunwin Camp, Planning Manager – [bhcamp@dekalbcountyga.gov](mailto:bhcamp@dekalbcountyga.gov)

Demolition/Blight Remediation

• Kristen Rhodes, Project Monitor – [krhodes@dekalbcountyga.gov](mailto:krhodes@dekalbcountyga.gov)

Grants - Capital Improvement Projects & Micro-Enterprise Training Program

• Byron Campbell, Grants & Admin. Manager – [bkcampbell@dekalbcountyga.gov](mailto:bkcampbell@dekalbcountyga.gov)

**Allen Mitchell, Director**  
[amitchell@dekalbcountyga.gov](mailto:amitchell@dekalbcountyga.gov)  
(404) 371-2727



# DEKALB COUNTY ANNOUNCES COVID-19 GRANT SUPPORT PROGRAM FOR NONPROFITS



DeKalb County  
GEORGIA

DEADLINE FOR APPLICATIONS IS JUNE 24, 2020

COMMUNITY DEVELOPMENT DEPARTMENT - Allen Mitchell 18 June 2020

**DeKalb County  
COVID-19 Citizens Assistance Program  
Administered by Non- Profit Agencies Selected  
by DeKalb County**

**Purpose:**

- In response to the negative economic impact that DeKalb County citizens have suffered due to the COVID-19 pandemic, DeKalb County will allocate **\$1 million dollars** to launch a Non-Profit based Grant Program to assist residents that have an immediate need for **overdue rent, mortgage assistance, utility assistance, food, or other unforeseen financial/ emergency needs**.
- Funding for this program will come from the CARES ACT funding signed into law on March 27, 2020 that was allocated to DeKalb County to address the COVID-19 crisis.
- The program will offer grants to non-profits up to a maximum of **\$100,000** to cover the cost of administering a COVID-19 Citizens Assistance Program; with a primary objective of “helping DeKalb County citizens adversely affected by the COVID-19 pandemic”. The grant funds will also cover agency program **administration expenses up to 20%**. The funding will be advanced to selected agencies upon MOU/Grant execution.

# Timeline

<b>June 18, 2020</b>	Announce the Availability of funds to public and date of application (NOFA) – Required Documents are delineated.
<b>June 16, 2020</b>	Launch the Application on the DeKalb County website- Use active form link at end of this notice to indicate your agency's desire to receive the Citizens Assistance Program application and guidance.
<b>June 24, 2020</b>	Deadline to submit application and mandatory supporting documents for funding. Applications will not be accepted after 5:00 PM.

## DEKALB CITIZENS - PROGRAM PARTICIPANT ELIGIBILITY CRITERIA:

• DeKalb County Resident.
• Must have Initial consultation with Case Manager.
• Must be willing to be entered into the HMIS System.
• Can only receive assistance one time (no agency hopping).
• Must be willing to have information in HMIS database.
• Documented Job Loss as of March 27, 2020 and thereafter.
• Documentation of Job being furloughed as of March 27, 2020 and thereafter.
• Documented Notice of Eviction. (Rental Housing)
• Documented Mortgage Late Notice (Home Ownership)
• Applicant's name must be on lease or mortgage.
• Documented late utility bill with applicant's name on account.
• Documented Emergency Situation.
• Must Complete a COVID-19 Training Program.

## ADMINISTERING NON-PROFIT'S MINIMUM THRESHOLD REQUIREMENTS:

THRESHOLD REQUIREMENTS	DOCUMENTATION TO BE PROVIDED WITH APPLICATION
1. Agency must have non-profit status for at least <b>two full</b> years or be a governmental entity serving DeKalb County residents. (excluding the City of Atlanta)	Copy of Non-profit designation from the IRS.  Not Applicable for Government Agencies.
2. Agency must be registered and licensed to do business in the State of Georgia at the time of application.	Certificate of Incorporation from the Secretary of State.
3. Agency must have an annual independent audit. This audit must be no older than 12 months from the end of your last fiscal year. Agencies without an Audit will require a thorough financial review.	One copy of your most recent annual independent audit, including management letter. (Not older than twelve months from the end of your last fiscal year)  Not Applicable for Government Agencies.
4. Agency must provide two (2) most recently completed years of financial statements (income & expense statement, balance sheet and/or profit and loss statement).	Two (2) most recently completed years of financial statements (income & expense statement, balance sheet and /or profit and loss statement).
5. Agency must submit a copy of its most recent IRS Form 990.	One copy of your most recent IRS Form 990.
6. Agency must demonstrate that it has an active, independent Board of Directors that meets at least <b>4</b> times per year.	Provide dated copies of the <b>4</b> most recent Board of Directors' meeting minutes.
7. Other Requirements: <ul style="list-style-type: none"> <li>a. Demonstrated Performance Servicing DeKalb County Citizens.</li> <li>b. Must have a Non-Discrimination Policy.</li> <li>c. Must be in good standing with DeKalb County.</li> <li>d. Willing to participate in the HMIS system</li> </ul>	Provide a copy of the Non-Discrimination Policy. <span style="float: right;"><b>5</b></span>

- **Evaluation Criteria:**

- Evaluation of application will consist of:
- Meeting threshold requirements
- Geography
- Experience administering programs
- Quality of application

- **Approval Process:**

- Applications will be reviewed by a review committee that will consist of members of the Community Development Department and representatives from the Cities. A scoring form will be used to rank applications based on the evaluation criteria above.

- **How to Apply:**

- Non-profits may complete a Covid-19 Citizens Assistance Program Application Request form by utilizing the following link:

- <https://www.dekalbcountyga.gov/form/covid-19-citizens-assistance-pro>



DEKALB COUNTY  
COVID-19 CITIZEN  
RESOURCES VIRTUAL  
TOWN HALL



Public Works  
Roads & Drainage



THURSDAY, JUNE 18TH | 6PM



THANK YOU



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